

Employment Application

RICE COUNTY
KANSAS



"AN EQUAL OPPORTUNITY EMPLOYER"

APPLICANT INFORMATION													
Last Name			First			M.I.		Date					
Street Address						Apartment/Unit #							
City			State			ZIP							
Phone													
Date Available			Desired Salary										
Position Applied for								FULL TIME <input type="checkbox"/>		PART-TIME <input type="checkbox"/>		SEASONAL <input type="checkbox"/>	
Are you authorized to work in the U.S.?			YES <input type="checkbox"/>		NO <input type="checkbox"/>								
Have you ever worked for Rice County?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?						
EDUCATION													
High School			Address										
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>						
College			Address										
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>						
Other			Address										
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>						
REFERENCES													
<i>Please list three personal references.</i>													
Full Name					Relationship								
Years Known					Phone								
Address													
Full Name					Relationship								
Years Known					Phone								
Address													
Full Name					Relationship								
Years Known					Phone								
Address													

EMPLOYMENT HISTORY

List your last three (3) employers, assignments or volunteer activities, starting with the most recent, including military experience.

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

SKILLS AND QUALIFICATIONS

Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work with our company.

DISCLAIMER AND SIGNATURE (PLEASE READ BEFORE SIGNING)

I certify that my answers are true and complete to the best of my knowledge.

I acknowledge that I have been given a copy of the job description for the position for which I am applying and that I am able to perform the essential functions of the job, with or without a reasonable accommodation.

I understand that if I am offered a position with Rice County that I will have to provide proof that I have a valid Driver's License.

If this application leads to employment with Rice County, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date